

**GOVERNMENT OF ASSAM
FINANCE DEPARTMENT
ORDERS BY THE GOVERNOR**

NOTIFICATION

Dated Dispur the 4th May, 2016

No: FEB.215/2015/278: In pursuance to the Memorandum of Association of the Assam Society for Comprehensive Financial Management System(AS-CFMS) as approved by the Hon'ble Cabinet in its meeting held on 28/02/2016 vide endorsement dated 01/03/2016 of Political(Cabinet Cell) Department, Govt. of Assam, the Governor of Assam is pleased to constitute the Governing Body of Assam Society for Comprehensive Financial Management System(AS-CFMS) with the following ex-officio members:-

1. The Chief Minister, Assam	Chairperson
2. Chief Secretary to the Government of Assam	Vice Chairperson
3 to 16 Senior Most Secretary to the Govt. of Assam, in the Department of:-	
3. Administrative Reforms and Training	Members
4. Environment & Forest	
5. Excise	
6. Finance	
7. Information Technology	
8. Planning & Development	
9. Public Works	
10. Revenue and Disaster Management	
11. Hill Area Development	
12. Welfare of Plain Tribes and Backward Classes	
13. Transport	
14. Panchayat and Rural Development	
15. Urban Development	
16. Guwahati Development	
17. Commissioner and Secretary, Finance	Member Secretary
18. All officers in the rank of Secretary and above in Finance Department	Members
19. State Project Director, AS-CFMS	Member

2. Powers and Functions of the Governing Body:

Subject to the Memorandum of Association and these Rules, but without prejudice to the generality of powers, the Governing Body shall have full functional autonomy and shall exercise the following powers and carry out the following functions, duties and responsibilities:

- a. Take decision on matters of policy relating to the general superintendence, direction and control of the affairs of the Society and of its income, expenditure, assets & liabilities.
- b. to issue guidelines for the formulation of overall plans and policies of the society with and aim to achieve efficient functioning of AS-CFMS;
- c. to consider the appointment of the auditors of the society
- d. to consider the financial statements and audit report of AS-CFMS and their approval;
- e. to consider the annual reports and approval of the same;
- f. to consider and approve the annual work plan and the budget of the AS-CFMS;

- g. To create duly empowered administrative mechanism, through such participations, as may be deemed necessary of various departments and autonomous agencies of the central and state government, for the achievement of the objectives of the society.
- h. Appoint Committees or Sub-Committees, by whatever name called, comprising member(s) of the Society and such outside experts and officers of the Society as may be nominated by it for specific tasks, for the disposal of any of its business or for tendering advice on any matter pertaining to the administration and management of the Society.
- i. Delegate, to such extent as it may deem necessary, any of its powers to the Executive Committee or to any other Officers or the Committees constituted by the Governing Body.
- j. Acquire by gift, purchase, exchange, lease, hire or otherwise any property, movable or immovable, and to construct, improve, alter, demolish or repair buildings, space, works and constructions as may be necessary or convenient for carrying on the activities of the Society;
- k. Approve the acquisition and alienation of immovable Property by the society subject to such limitations as imposed by the Government of Assam.
- l. Accept contributions from statutory bodies created under the Acts of Parliament or of the State Legislature, the national and International organizations, NRIs, industry etc. for the furtherance of the objects of the Society.

3. Meetings of the Governing Body:

The meetings of the Governing Body will be held in the following manner:

- a. The Governing Body shall meet at least annually at such date, time and venue as decided by the Chairperson and notified by or on behalf of the Member Secretary to all members not less than 48 hours before the date/time of the meeting.
- b. The Governing Body may meet as and when necessary following the same procedure mentioned above. The Chairman shall have the authority to call special meeting of the Governing Body for reasons recorded in writing.
- c. In the event of the Chairman or Vice-Chairman being not present, meeting will be chaired by the senior most member present.
- d. One half of the members will form the quorum; quorum in the adjourned meetings would not be required.
- e. Each member of Governing Body will have one vote; all decisions that cannot be arrived at by consensus will be determined by the majority vote of the members present and voting. In case of equality of votes, the member chairing the meeting will have a casting vote. Any member who has a conflict of interest in any resolution will abstain from voting.
- f. Team Leaders of the various consultancy agencies hired under the CFMS-Projects may be invitees to the Governing Body Meetings, with approval of the Vice-Chairperson.
- g. The Member Secretary will maintain or cause to be maintained the minutes of the meetings of the Governing Body.

Sd/-
Dr. Ravi Kota, IAS
Commissioner & Secretary to the Govt of Assam,
Finance Department

Memo No: FEB.215/2015/278 -A

Dated Dispur the 4th May, 2016

Copy to :

1. All Additional Chief Secretaries to the Govt of Assam, Dispur, Guwahati-6
2. All Principal Secretaries to the Govt of Assam, Dispur, Guwahati-6

3. The Commissioner & Secretary to the Chief Minister, Assam for favour of kind information of Honble Chief Minister.
4. The Commissioner & Secretary to the Governor of Assam, RajBhawan, Guwahati.
5. All Commissioner & Secretary to the Govt. of Assam, Dispur, Guwahati.
6. All Secretaries to the Govt. of Assam, Dispur, Guwahati.
7. The Director General of Police, Assam, Ulubari, Guwahati-7.
8. The Staff Officer to the Chief Secretary to the Govt. of Assam, Dispur.
9. The P.S. the Chief Secretary to the Govt. of Assam, Dispur.
10. All Commissioner of Divisions, Assam.
11. All Principal Secretaries of the Autonomous Councils, Assam,
12. The Director, Assam Administrative Staff College, Guwahati-22.
13. All Heads of the Departments.
14. All P.S. to Ministers/ Ministers of State, Assam.
15. The Principal Chief Conservator of Forest, Assam, Guwahati
16. The Director, SIRD, Assam, Guwahati.
17. All Deputy Commissioner/ Sub Divisional Officers (Civil)
18. The Deputy Director, Assam Government Press, Guwahati-21 for publication of the notification in next issue of the Assam Gazette and to submit 500 copies of the Gazette Notification to this Department.

By orders etc.,

deity Chattervedi
4/5/16
Dy. Secretary to the Govt. of Assam,
Finance Department,
Dispur.

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