

**Minutes of the first meeting of the Procurement Task Force held on Sept 15, 2016 at 1:30 PM in  
Conference hall of Finance Dept, Assam Secretariat**

The first meeting of the task force constituted vide FEB(WB-PMU). 25/2016/10 dtd 15/09/2016 was held on 15/09/2016 under the Chairmanship of Shri SimantaThakuria, IAS, Commissioner and Secretary to the Govt of Assam, Finance Department.

At the outset the Chairman welcomed the Task Force constituted for drafting Public Procurement Policy and Public Procurement Act as well as to develop Procurement Rules and Standard Bidding Documents (SBD).

Shri Girish Bhatnagar, Public Procurement Consultant made a presentation on public procurement, model procurement law and procurement laws in other states in India and possible options for GoA to consider.

Based on the detailed discussions and deliberation it was decided to present the draft Assam Public Procurement Bill in the winter session of the assembly (mid December 2016) and the following approach and timelines were agreed:

S.No	Activity	Date by
1	The Public Procurement Act of Rajasthan will be taken as the reference point, as it's the latest act amongst the states, is considered more comprehensive and includes all the provisions considered in the Govt, procurement bill.	Action taken already
2	Task force to be expanded to include a representative(s) from Power PSU's, legal dept and Irrigation Dept.	Immediately- By Finance Dept
3	Finance Dept to send an internal communication to all Depts informing them about the constitution of the procurement task force, its objectives and timelines and requesting for prompt inputs/feedback on the first draft	Immediately by Finance Dept
2	Individual members of the task force will review and provide comments on the provisions of the Rajasthan Act, with specific reference to its relevance, applicability to Assam and changes that may be necessary	Sept 23, 2016
3	AIM will consolidate the comments and suggestions and circulate the same to all the members of the task force	Sept 26, 2016
4	2 <sup>nd</sup> meeting of the task force will be held on Sept 29 to discuss and arrive at consensus on the divergent views, if any.	Sept 29, 2016
5	AIM will prepare and come up with the first cut draft of the Assam Public Procurement Bill reflecting the decisions of the task force meeting on Sept 29, 2016	Oct 5, 2016
6	Internal consultations with various line departments and agencies on the first draft to be carried out by the task force	Oct 6 to Oct 25, 2016
7	Second Draft of the Assam Public Procurement Bill to be finalized by the task force reflecting the inputs and suggestions from the internal consultations	Oct 30, 2016
8	Revised draft Assam Public Procurement Bill to be put up for public consultations and feedback- by hosting on the website of the Govt.	Nov 1, 2016
9	Hold public consultations with industry associations, CII, FICCI etc	Nov 1 to 15, 2016
10	Task force to finalize the Assam Public procurement bill for review by legal and legislative dept	Nov 23, 2016

The meeting ended with vote of thanks to the Chair.

Sd/-  
Commissioner & Secretary  
to the Govt of Assam, Finance Dept

Memo No.: FEB(WB-PMU).25/2016/36-A

Dated Dispur the 27<sup>th</sup> September, 2016

Copy to:

1. PS to Addl. Chief Secretary to the Govt of Assam, Finance Department for kind information of Addl. Chief Secretary
2. PS to Commissioner & Secretary(RK/IH/ST) to the Govt of Assam, Finance Department for kind information of Addl. Chief Secretary
3. PS to the Project Director, AS-CFMS
- ✓ 4. Members Present

  
27/09/16  
Commissioner & Secretary  
to the Govt of Assam, Finance Dept

HT 27/9