

**GOVERNMENT OF ASSAM  
FINANCE (AUDIT & FUND) DEPARTMENT  
BLOCK-F, GROUND FLOOR, DISPUR**

No.FM.13/2010/Pt/02

Dated, Dispur the 20<sup>th</sup> April, 2017**OFFICE MEMORANDUM****SUB: REVISION OF RATES OF DAILY ALLOWANCE.**

In pursuance of the Government Resolution on the report of the 7<sup>th</sup> Assam Pay and Productivity Pay Commission and the report of the committee vide Notification No.FPC.1/2017/Pt/1 dtd 17<sup>th</sup> March, 2017, the Governor of Assam is pleased to revise the rate of Daily Allowance payable to the State Government employees as follows:

**(A) Daily Allowance shall be in the revised rate as follows**

Grade	Normal D.A.	For visit to Guwahati/Dispur/ Other N. E. States	For visit outside N. E. States	Hotel Rates Outside N. E. States
Sr. Grade	350	520	700	1875
Grade-I	300	450	600	1560
Grade-II	260	400	520	1250
Grade-III	210	320	430	940
Grade-IV	180	270	360	625

- i) As shown in Column-I above, normal D.A. shall be applicable for official visits to all the places in Assam except Guwahati.
- ii) Half the rate of D.A. shall be applicable for journey above 40 K.M. if an employee returns to headquarter after such travel on the same day, having spent not less than 6 hours on official visit.
- iii) As shown in Column-II above, one and half times normal D.A. shall be applicable for official visit to Guwahati/Dispur and other North Eastern States.
- iv) As shown in Column-III above, twice the rate of normal D.A. shall be applicable for official visits outside the North Eastern Region.
- v) During official visits to places outside North Eastern Region, if an employee stays at Assam House/Accommodation provided by the Government, the above rates will apply. If an employee does not get accommodation at Assam House and therefore stays in a hotel, reimbursement shall be made as per actual expenditure on production of hotel receipt up to maximum amount as shown in Column-IV above. This will be over and above one Daily Allowance as at Column-III.
- vi) All the other existing provisions remain unchanged.

Contd.....

The Assam F.Rs. and S.Rs. and other existing Government order may be deemed to have been amended to the extent of the provisions of these orders. Formal amendments to the relevant Rules will be issued in due course.

**Notes :-**

- i) All India Service officers in the senior Scale shall be treated as senior grade officers irrespective of their pay.
- ii) All India Service officers in the Junior Scale, Assam Civil Service officers in the Junior scale and Assam Judicial Service officer in Grade-III (namely, Judicial Magistrate, Munsiffs and Sub-Divisional Judicial Magistrate) shall be treated as 1<sup>st</sup> grade officers irrespective of their pay till they reach the senior grade pay range.
- iii) The existing rules and order relating to admissibility of Daily Allowances for different types of journey within and outside the State shall continue until further orders.
- iv) Pending re-fixation of pay in the revised scales where it is yet to be done Government servants now belonging to a particular Grade in the pre-revised scale will draw the corresponding enhancement rate of Daily Allowance prescribed for that Grade.
- v) T.A. claims already settled will not be re-opened for the purpose of computation of Daily Allowance at the enhanced rates.

**(B)** This will come into force with effect from the date of issue of the OM.

**(C)** This cancels the earlier Government Office Memorandums details of which are shown below-

- (i) No. FM.13/2010/2 Dtd. 22<sup>nd</sup> April, 2010.
- (ii) No. FM.13/2010/3 Dtd. 22<sup>nd</sup> April, 2013.
- (iii) No. FM.13/2010/4 Dtd. 29<sup>th</sup> April, 2013

Sd/- (Dr. Ravi Kota, IAS)  
Commissioner & Secretary to the Govt of Assam,  
Finance Department

Memo No.FM .13/2010/Pt/02-A

Dated, Dispur the 20<sup>th</sup> April, 2017

Copy forwarded to:-

1. The Accountant General (Audit), Assam, Maidamgaon, Beltola Guwahati-29.
2. The Accountant general (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Chairman, Board of Revenue/Assam Administrative Tribunal, Guwahati.
4. All Adml. Chief Secretaries/Principal Secretaries/Commissioners & Secretaries/Secretaries to the Government of Assam.
5. All Commissioners of Divisions.
6. The Secretary to the Governor of Assam, Dispur, Guwahati-6.
7. Secretary to Chief Minister, Assam.
8. P.S. to Ministers/Ministers of State.
9. All Deputy Commissioners/Sub-Divisional Officers (Civil).
10. All Administrative Departments/Heads of Departments.
11. The Resident Commissioner, Assam House, New Delhi.
12. The Trade Adviser & Director of Movements, Government of Assam, 8 Russell Street, Calcutta/Assam Bhawan, Shillong.
13. All Sr. Financial Advisers/ Financial Advisers /Finance & Accounts Officers.
14. All Treasury Officers in Assam.
15. Director, Information & Public Relation, Last Gate, Guwahati-6.
16. e-Governance (Unit), Finance (Estt-B) Department for uploading the OM in the Government of Assam portal.
17. The Superintendent, Govt. Press Bamunimaidam, Guwahati-21 for publication in the next issue of Assam Gazette and supply 500 copies to this Department.

By orders etc.

Additional Secretary to the Govt of Assam,  
Finance (A & F) Department

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