

GOVERNMENT OF ASSAM
FINANCE(INSTITUTIONAL FINANCE)DEPARTMENT
DISPUR:::GUWAHATI

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated: Dispur, the 23rd Sept, 2016.

No.FIF.22/2011/260: The Governor of Assam is pleased to notify the Principal Secretary/ Commissioner & Secretary to the Govt. of Assam, Information & Technology Department as Direct Benefit Coordinator (Technical Support) and the Commissioner, P&RD as DBT Coordinator (non technical support) and Director, Finance (IF) Deptt. as Coordinator (Finance & Admn.) with immediate effect.

The ToR of the DBT Coordinator (Non Technical Support) will be as follows:

- (i) Be responsible for Implementing customized ICT applications, as developed by the technical support team.
- (ii) Be responsible for, setting up goals and deadlines for boarding schemes on DBT.
- (iii) Be responsible for Collecting data from various departments and technical support team on factors like Aadhaar enrolment, number of beneficiaries, no. of active bank accounts, rate of Aadhaar seeding etc.
- (iv) Be responsible for Collating & analysing data points and churning progress reports for the state, each department and scheme.
- (v) Will be responsible for Monitoring Progress of each department against targets.
- (vi) Be responsible for Training & capacity Building of State Officials of DBT.
- (vii) Be responsible for Running innovations in the State through Pilots/experiments.
- (viii) Be responsible for Organizing exposure visits for the State/District Officials in DBT progressive states for familiarizing them with model practices.
- (ix) Be responsible for Conducting benchmarking studies on Best Practices and developing roadmap to incorporate those practices in the State operations.
- (x) Be responsible for Incentivizing DBT efforts in the State.

The DBT Coordinator (Finance & Administration) will:

- (i) Be responsible for Linking of all financial transactions under different schemes on to PFMS Platform.
- (ii) Be responsible for Budget & funds flow.
- (iii) Be responsible for F & A and other administrative task.

-sd/-

V.B. Pyarelal, IAS,
Additional Chief Secretary to the Govt. of Assam,
Finance Department.

Memo No. FIF. 22/2011/260- A,
Copy for information :-

Dated Dispur the 23rd Sept./2016.

1. P.S. to Commissioner & Secretary to Chief Minister, Assam for information of the Commissioner & Secretary.
2. S.O. to Chief Secretary, Assam for information of Chief Secretary.
3. The Principal Secretary/Commissioner & Secretary to the Govt. of Assam, Information & Technology/P & RD Department, Dispur.
4. P.S. to Additional Chief Secretary, Finance Department for information of Additional Chief Secretary.
5. P.S. to Commissioner & Secretary, (IH), (RK), (ST) for information of Commissioner & Secretary.
6. The Director, Finance (IF) Department.
7. Director, Information & Public Relations, Assam for wide publicity.
8. Director, Printing & Stationeries, Govt. of Assam, Bamunimaidan, Guwahati-21 for publication of the notification in the next issue of Assam Gazette.
9. Joint Secretary to the Govt. of Assam, e-Governance Unit, Finance (Estt-B) Department, Dispur. She is requested to upload the notification in the website of Finance (IF) Department.

By order etc


Commissioner & Secretary to the Govt. of Assam,
Finance Department.