

GOVERNMENT OF ASSAM  
FINANCE (ESTABLISHMENT-B) DEPARTMENT  
2ND FLOOR, BLOCK 'F', DISPUR, GUWAHATI-6

NO.FEB.60/2003/Pt-II/ 67

Dated Dispur the 18<sup>th</sup> June,2016

**OFFICE ORDER**

In supersession of all previous orders, work distribution and responsibility of Addl. Chief Secretary, Commissioner & Secretary and Addl. Secretary level Officers in Finance Department are as follows:

1	2	3	4
Sl. No.	Name of Officer and Designation	Subjects Allotted	Remarks
1	Sri V.B. Pyarelal, IAS, Addl. Chief Secretary, Finance Deptt.	He will be the overall in - charge of the Department. Any file required to be endorsed to the Chief Secretary and Chief Minister will be routed through Additional Chief Secretary. Moreover, issues like Cabinet Matters, Policy Matters and Legislative Matter, letters received from Central Govt., RBI and CAG will be put up through Additional C.S. to Finance Minister.	
2	Dr. Ravi Kota, IAS, Commissioner & Secretary, Finance Department	Finance (Budget), Finance (Economic Affairs), Finance (Taxation) Department and any other subjects as allotted from time to time.	They will put up files directly to FM. However those files which are required to be submitted before the Chief Secretary and the Chief Minister will be put up through Addl. Chief Secretary, Finance Deptt.
3	Sri Imdadul Haque, IAS, Commissioner & Secretary, Finance Department	Finance (EC-II), Finance (A&F), Finance (Estt-A), Finance (IF) Deptt. and any other subjects as allotted from time to time.	
4	Sri Simanta Thakuria, IAS Commissioner & Secretary, Finance Department	Finance (EC-I), Finance (Estt-B), Finance (SIU) Deptt. and any other subjects as allotted from time to time.	
5	Sri Udayan Hazarika, IAS, Additional Secretary, Finance Department	Finance (EC-III), Finance (PRU) Deptt. and any other subjects as allotted from time to time.	He will put up the files to Finance Minister through Addl. Chief Secretary, Finance Department.

The order shall come into force with immediate effect and until further orders.

sd/-(V. B. Pyarelal, IAS.)  
Additional Chief Secretary to the Govt. of Assam  
Finance Department.

Copy to for information and necessary action:

1. P. S. to the Hon'ble Minister, Finance, Education Department etc for appraisal of Finance Minister, Assam .
2. P. S. to the Chief Secretary to the Govt. of Assam, Dispur, Guwahati-06 for appraisal of Chief Secretary, Assam .
3. P. S. to the Additional Chief Secretary to the Govt. of Assam, Finance Department for appraisal of Additional Chief Secretary, Finance Deptt.
4. P. S to the Commissioner & Secretary to the Govt. of Assam (RK/IH/ST/). Finance Department for appraisal of Commissioner & Secretary, Finance Deptt..
5. The Additional Secretary (UH)-to the Govt. of Assam. Finance Department .
6. All Officers of Finance Department.
7. All branches of Finance Department.

*e-gu for uploading in website.*

By Order etc.,

*AM 21/6/16*  
(Simanta Thakuria, IAS.)

Commissioner & Secretary to the Govt. of Assam  
Finance Department.

*AM  
21/6/16*