

**GOVERNMENT OF ASSAM,
FINANCE (ESTABLISHMENT-B) DEPARTMENT,
2ND FLOOR, BLOCK 'F', DISPUR,
DISPUR, GUWAHATI – 6**

**ORDERS BY THE GOVERNOR
NOTIFICATION**

Dated Dispur, the 04-07-2025

No.566979/174: In pursuance of Clause 3 of Article 166 of the Constitution of India, the Governor of Assam is pleased to direct that the following amendments/appendages be made to Delegation of Financial Power Rules, 2022:

1. **In Rule 14 of DFPR, 2022, Rule 14 (a)** shall be added which shall be read as:
“If concurrence for administrative approval has been granted by Finance Department under Establishment Expenditure (EE), then concurrence for financial sanction will not be required again from Finance Department, within validity period of AA,if scope/scale of work and Price remain same.”
2. **Sl. 18 of Schedule of Power to Subordinate Authority** shall be deleted from the DFP Rules, 2022.
3. In all provisions under DFPR,2022 relating to hiring of vehicles, the term “**days**” shall be replaced with “**vehicle days**”. (e.g. 100 Vehicle Days = 1 vehicle for 100 days or 2 vehicles for 50 days and so on)
4. In **Sl. 38 of Schedule of Power to Subordinate Authority**, General Condition (iv) shall be amended as follows:

Sl. No. as per DFPR, 2022	Nature of Power	General Conditions
38	Sanction for payment of Professional Fee to Standing Counsels and Advocates of Departments except AG (Advocate General) & Additional AG (Addl. Advocate General)	The payment is subject to the condition that the: i. Department has issued the appointment letter to the Standing Counsel (SC) with prior concurrence of Finance Department followed by an agreement ii. The Selection of SC has been made following the APP Rules, 2020 iii. Rates are as fixed by the L.R in consultation with Finance Department. iv. Verification from Learned Advocate General, Assam or Sr. Government

		Advocates, as the case may be, for authentication of the bills.
--	--	--

5. **In Schedule of Power to Subordinate Authority**, in addition to existing powers delegated, the following shall be added / partially amended:

Sl. No. as per DFPR, 2022	Nature of Power	Authority	Extent of Power	General Conditions
8	Expenditure on Postage Stamp	CDC	Full Power	Same as existing conditions
9	Payment on telephone charges (Landline & Broadband)	CDC	Full Power	Same as existing conditions
10	Payment on electricity and water charge	CDC	Full Power	Same as existing conditions
11	Purchase of Scanner/Printer	SP / Commandant	Power up to Rs. 15,000/- in each case with annual limit of Rs. 1 Lakh	Same as existing conditions
		CDC / SDO (C)	Power up to Rs. 15,000/- in each case with annual limit of Rs. 75,000/-	
12	Purchase of Computer accessories as a replacement to unserviceable items (includes keyboard, cable, mouse, etc.)	CDC / SDO (C)	Power up to Rs. 50,000/- per annum	Same as existing conditions
	Purchase of office	SP / Commandant	Power up to Rs.2,000/- in each case with	

13	equipment's such as time pieces, table / wall mounted / ceiling fans / Water Purifier / Water cooler		annual limit of Rs.50,000/-	Same as existing conditions
		CDC / SDO (C)	Power up to Rs.2000/- in each case with annual limit of Rs.20,000/-	
14	Purchase of External Hard Disc, Pen Drive	SP / Commandant / CDC / SDO (C)	Power up to Rs. 10,000/- per annum	Same as existing conditions
17	Purchase of office stationeries and consumables for Computer, Printer & Photocopier etc	PCCF	Full Power	Same as existing conditions
		RC, Delhi	Power up to Rs. 5 Lakh per annum	
		Commandant / CDC / SDO (C)	Power up to Rs. 50,000 per annum	
19	Purchase of office furniture in replacement of unserviceable ones	RC, Delhi	Power up to Rs. 50 Lakh per annum provided unit price of each item does not exceed Rs.50,000/-	Same as existing conditions
		Commandant / CDC	Power up to Rs. 1 Lakh per annum provided unit price of each item does not exceed Rs.30,000/-	
20	Purchase of Liveries for eligible employees	CDC / SDO (C)	Power up to Rs. 50,000/- per annum	Same as existing conditions
	Purchase of			

21	toiletries, electrical consumables, mosquito repellents, etc. and other miscellaneous items such as Curtains, Towels etc.	CDC / SDO (C)	Power up to Rs. 50,000/- per annum	Same as existing conditions
23	Printing at local presses including standardized forms and other office stationeries (such as letter Head / Pad, visiting card, stamp pad, seal etc.) except money receipt	CDC / SDO (C)	Power up to Rs. 50,000/- per annum	Same as existing conditions
26	Repairing of office furniture	RC, Delhi	Power up to Rs. 50 Lakh per annum	Same as existing conditions
		CDC / SDO (C)	Power up to Rs. 10,000/- in each case with annual limit of Rs. 1,00,000/-	
27	Sanction of the expenditure on refreshments served in Inter / intra -departmental meetings etc.-	Administrative Department / DGP / RC, Delhi	Power up to Rs. 10 Lakh per annum	Same as existing conditions
		HoD	Power up to Rs. 5 Lakh per annum	
		DC / SP	Power up to Rs. 2 Lakh per annum	
		CDC / SDO(C)	Power up to Rs. 1 Lakh per annum	
		PCCF	Full Power	
		DoAT	Power up to Rs. 20 Lakh per	

			annum	
28	Expenditure Sanction on POL Bills for Departmental/Hired Vehicles, Generators etc.	SP	Power up to Rs. 1 Lakh per month with annual limit of Rs. 12 Lakh	Same as existing conditions
		CDC / SDO (C)	Power up to Rs. 50,000/- per month with annual limit of Rs. 6 Lakh	
29	Expenditure on hiring of office Vehicles	RC, Delhi / PCCF	Power up to 90 vehicle days in a FY	Same as existing conditions
30	Expenditure on hiring of vehicles for Department's functional activities	PCCF	Power up to 90 vehicle days in a FY	Same as existing conditions
31	Repairs / Maintenance of office vehicles including purchase of batteries, spare parts, tyres & tubes without fixture/furnishings	PCCF	Full Power	Same as existing conditions
		HoD / DC / SP / Commandant	Power up to Rs. 2 Lakh per annum	Same as existing conditions
33	Installation of telephone at new office / install temporary telephones for VVIPs / VIPs	SP / Commandant / CDC / SDO (C)	Full Power	Same as existing conditions
40	To accord financial sanction for release of monthly remuneration to Gaon Pradhans	Department Concerned: 1.Environment & Forest 2.Revenue & Disaster Management (DC / DFO / CDC / SDO (C))	Full Power	As per Departmental guidelines and rates fixed with prior consultation with Finance Department
			Power up	

44	Payment for submissions of IT/GST returns	DC / SP / Commandant	to Rs. 25,000/- per annum	Same as existing conditions
45	Sanction of Rent for hired land and building leased to the Government	CDC / SDO (C)	Full Power	Same as existing conditions
46	Payment of Local Bodies (Municipal / Panchayat) Rates & Taxes	CDC / SDO (C)	Full Power	Same as existing conditions
56	Expenditure on entertainment, accommodation, gifts, souvenirs etc. and travel arrangements (including hiring of vehicles) of State Guest and other dignitaries	PCCF(HOF)	Power up to Rs. 5 Lakh per annum	Same as existing conditions
		CDC / SDO (C)	Power up to Rs. 20,000/- per annum	
64	Annual Maintenance Contract (A.M.C) or full-service maintenance contracts for elevators/ escalators through authorized dealer of the manufacturer.	HoD	Full power	(i) As per clause of the AMC contract executed during initial procurement & subsequent renewal. (ii) Amount for AMC is not more than 7% of original cost of elevators/ escalators
65	Annual Maintenance Contract (A.M.C) or full-service maintenance contracts of Machinery and Equipment / Tools and Plants through authorized dealer of the	HoD	Full power	(i) Following the APP Act, 2017 and rules (ii) Amount of AMC is not more than 7% of original cost of Machinery and

	manufacturer/ service centre			Equipment / Tools and Plants
70	Sanction for expenditure on Diet Money for the patient of all- i) Govt. Medical Colleges & Hospitals, all Govt. Ayurvedic Colleges, all Govt. Homeopathic Medical College Hospitals of Assam ii) Govt. Hospitals across Districts of Assam	1. Health & Family Welfare Department 2. Medical Education and Research Department	Full Power	Adherence to the rate of Diet Money fixed
76	Incur expenditure in connection with organization and celebration of National Day	CDC / SDO (C)	Full Power	Same as existing conditions
78	Expenditure sanction of V.D.P Pocket Money	DGP	Full Power	(i) As per the rates and scale approved by the Finance Department and in conformity with the Village Defence Organisation Act, 1966 and rules made thereunder, as amended up to date. (ii) Revision of rates shall be done with prior concurrence of Finance Department only.
	i) For shifting of			

81	office and / or ii) and movement of goods relating to Departmental activities	CDC / SDO (C)	Power up to Rs. 10,000/- in each case	Same as existing conditions
83	Sanction expenditure in connection with eviction of encroachers from Govt. land	CDC / SDO (C)	Power up to Rs. 50,000/- in each case with annual limit of Rs. 20 Lakh	Same as existing conditions
84	Sanction expenditure in connection with maintenance of Nursery and Plantations including replantation where necessary	PCCF	Full Power	Same as existing conditions
85	Forestry & Wildlife Protection major, minor maintenance works.	Environment & Forest Department	Full Power	Subject to (i) availability of Budget (ii) compliance with existing guidelines / procurement framework of Govt. of Assam.
92	Sanction for disposal of unclaimed unidentified dead bodies	CDC / SDO (C)	Power up to Rs. 10,000/- in each case	Same as existing conditions
93	Expenditure on video recording of dead body for Post mortem	CDC / SDO (C)	Power up to Rs. 5,000/- in each case	Same as existing conditions
	Administrative approval and Expenditure sanction in connection with Software	DGP / PCCF	Up to Rs. 5 Lakh per annum	Same as existing conditions

133	Development, Purchase of Hardware, IT Consumable, License of Software / Hardware, Network or Bandwidth cost, Facility Management etc	DC / SP / Commandant	Power up to Rs. 1 Lakh per annum	Same as existing conditions
134	Sanction expenditure on Renewal of License of Software/Hardware and Annual Maintenance, Cost of the IT, Facility Management etc and IT related expenditure which are part of the eGovernance project	DGP / PCCF	Up to Rs. 5 Lakh per annum	Same as existing conditions
160	Sale / Disposal of unserviceable vehicles which have lost utility	CDC / SDO (C)	If the original cost of the vehicle does not exceed Rs.15.00 Lakh	Same as existing conditions
161	Sale / Disposal of Furniture, time expired medicines, vaccines, Tools & Plants, Machineries & Equipment including office equipment and machineries such Computers etc. and other stores including Livestock.	CDC / SDO (C)	Full power	Same as existing conditions
165	Refund of value of Stamp (Judicial / Non-Judicial)	CDC	Full Power	Same as existing conditions

6. In Schedule of Power to Sub-ordinate Authority, **the following new items of expenditure shall be added:**

Sl. No. as per DFPR, 2022	Nature of Power	Authority	Extent of Power	General Conditions
71 (a)	Fund for transportation of Under Trial Prisoners (UTP)	Home & Political Department	Full Power	Subject to budget provision and compliance with existing Assam Public procurement guidelines.
		DC	Power up to Rs. 10 Lakh per annum	
184 (c)	Expenditure on Housekeeping, dry cleaning and washing of linen items	RC, Delhi	Power up to Rs. 50 Lakh per annum	Subject to budget provision and compliance with existing guidelines
188 (a)	Sanction of Remuneration to the retired officials on re-engagement or any consultants	HoD	Full Power	1. Terms & conditions of re-engagement, specifically remuneration and tenure to be fixed with prior concurrence of Finance Department 2. Any revision in the terms & conditions also to be done with concurrence of Finance Department
193	Purchase of Brass Band Instrument, Dinner set, Clothing items, National Flag & Unit Flag.	Director General of Police	Full Power	Subject to Budget Provision and compliance with Assam Public Rule procurement framework of Govt. of Assam.
194	For petty works (Up to Rs. 1 Lakh) and minor works (Up to Rs. 5 Lakh) under detailed head "17-Maintenance"			
a)	Accord AA / FS for repairing & renovation works under minor civil works for departmental execution from establishment expenditure	Director General of Police	Power up to Rs. 5 Cr per annum	Subject to budget provision and compliance with Assam Public

b)	Expenditure for Maintenance and repairing works of Assam State Zoo and various National Parks and Wildlife Sanctuaries under Environment & Forest Department.	PCCF (HoF)	Power up to Rs. 5 Cr per annum	procurement Rule framework / existing guidelines etc
195	Purchase of Medical items for Dist. / Unit / Organisation Hospitals of Assam Police	Home Department	Full Power	Subject to Budget Provision and compliance with Assam Public procurement Rule framework of Govt. of Assam.
		Director General of Police	Power up to Rs. 20 Lakh per annum	
196	Expenditure for Nagarik Committees under Police Stations	Director General of Police	Full Power	Revision of rates shall be done only with prior concurrence of Finance Department.
197	Expenditure for testing of Forensic Samples and any other laboratory testing inside or outside state laboratories	Director General of Police	Full Power	Subject to budget provision and compliance with existing guidelines
		SP / Commandant	Power up to Rs. 1 Lakh with annual limit of Rs. 5 Lakh	
198	Sanction of remuneration of Members of Foreigner's Tribunal	Home & Political Department	Full Power	Subject to condition that there is commensurate fund flow from Union Govt. in this regard and State govt contribution is reimbursed from time to time as per norms.
201	Dry Ration	Directorate of Civil Defence and Home Guards (HoD)	Full Power	Subject to prior concurrence of Finance Department for fixing rate of ration allowance and thereafter, for any revision in it at a later stage.
	Expenditure related to purchase of	Home &		Subject to budget availability, compliance

202	dietary articles and medicines in the jails of the state	Political Department	Full Power	with procurement framework and reasonableness of price fixed.
203	Miscellaneous expenditures incurred in connection with visit and stay of Hon'ble Governor / Hon'ble Chief Minister of Assam by the O/o the Resident Commissioner, Assam Bhawan, New Delhi	RC, Delhi	Power up to Rs. 2 Lakh per annum	Subject to budget provision and compliance with existing guidelines
204	DTH monthly charges / cooking gas connection charges	RC, Delhi	Full Power	Subject to budget provision and compliance with existing guidelines
205	Gardening expenditures incurred in Assam House, New Delhi	RC, Delhi	Power up to Rs. 2 Lakh per annum	Subject to budget provision and compliance with existing guidelines
206	Dietary and non-dietary articles in respect of Homes / Institutions / Schools	1. Women & Child Development Department 2. Social Justice and Empowerment Department	Full Power	Subject to budget allocation and ensuring that rates will be fixed strictly as per Assam Public Procurement rule framework keeping in view reasonableness of price.
207	State zoo ration	PCCF	Full Power	Subject to (i) budget provision (ii) condition that rates will be fixed strictly as per Assam Public Procurement Act, 2017 and Assam Public Procurement Rule, 2020 (iii) reasonableness of price

Digitally signed by
ISFAQUR SYED RAHMAN
Date: 04-07-2025
13:48:26
Secretary to the Govt. of Assam,
Finance Department.

Memo No.566979/174 – A
Copy to:

Dated Dispur, the 04-07-2025

1. The Accountant General, Assam, Maidamgaon, Beltola, Guwahati – 29.
2. The PPS to Hon'ble Chief Minister Assam for kind information of HCM.
3. PS to Hon'ble Minister, Finance Department for kind information of the HFM
4. Sr Most Secretary, _____(All) Department
5. The Director General of Police, Assam for kind information.
6. The Principal Chief Conservator of Forests, Assam for kind information.
7. Commissioner & Secretary (Control Branches),Finance Department
8. The Resident Commissioner, New Delhi for kind information.
9. All Heads of Departments.
10. All Sr.F.A. / F.A. / Sr.F&AO / F&AO / TO.
11. AAPD ,AS CFMS is requested to ensure compliance with these amendments in finassam at the earliest.
12. The Deputy Director of Printing, Assam Govt. Press, Bamunimaidam, Guwahati-21 for publication in the next issue of Assam Gazette.
13. Content Manager, Finance Department for necessary uploading.

eSigned
Secretary to the Govt. of Assam,
Finance (Establishment – B)
Department.