

GOVERNMENT OF ASSAM
FINANCE (INSTITUTIONAL FINANCE) DEPARTMENT
DISPUR::: GUWAHATI

No.FIF.51/2015/pt-I/21

Dated Dispur the 30th May, 2017.

OFFICE ORDER

The following guidelines are issued regarding Budget Announcement 2017-2018 on incentives to Tea garden workers and release of 1st installment of Rs 2500/- in pursuance of Govt. Notification No. FIF.17/2016/part/79 dated 5th May, 2017.

1. Deputy Commissioners will submit formal proposal to Director, Finance (IF) Department, in pursuance of the Government Notification.
2. DC will furnish the following information alongwith proposal -(a)Total amount of demand (Rs in Lakhs) (b) Tea Garden-wise information in the following format.

Sl. No.	Name of tea garden	No of Bank accounts opened			Total amount demanded against first installment (In Rs)	Remarks
		Permanent workers	Temporary workers	Total		

3. Before arriving at the above, it is advisable for the DC to conduct the DLCC meeting with Bankers, Tea garden management and Asst. Labour Commissioners and confirm these details so that the DCs will raise exact demand and there will be no shortage of funds.
4. The accounts opened to the tea garden workers upto 31/05/17 only be considered for this purpose.
5. It may be ensured the A/Cs opened by tea garden workers only. More than one A/C opened by the tea garden workers shall be duly excluded and no incentive shall be transferred to them.
6. Irrespective of the number of Bank Accounts the Worker has, she/he is treated as a single beneficiary & is eligible for the incentive of Rs. 5000/- only. The Account in which wages are deposited shall only be taken as authentic for depositing the incentive. The proposals should be sent to Smt Eva Deka, Director Finance (IF) Department, F Block, Assam Secretariat and the signed documents duly scanned and emailed at financeifdepartment@gmail.com latest by 20/06/17.
7. *The preparation be made to release the amount of 1st installment to the beneficiaries from 15/08/17 onwards. Along with the proposal, in order to facilitate the release of the amount by the State Government to the DCs, the Bank Account No and Name of the Branch along with IFSC code shall be submitted by the DCs with their proposal. **DCs may use the Bank A/Cs that they have used for receipt of incentive money for digital economy efforts by NITI Aayog.***
8. Finance(IF) Department will issue Sanction order District-wise, after observing all due formalities on receipt of proposals from the DC and the S.A.D (Accounts) will draw and transfer the said amount to the respective DC's, Bank Account with intimation to this end.
9. DC on receipt of the fund will immediately transfer the fund online to the respective account holders.
10. Soon after that, DCs will submit UCs duly Countersigned by them and will also move for claiming the second installment against the eligible beneficiaries.
11. Convener, SLBC will issue necessary instructions to all LDMs of each District to monitor supervise on all digital transactions of the said tea garden account holders, continuously for 6 months as per the govt. notification under guidance of respective DC and report details to the respective DC's.
12. DC will accordingly submit proposal for release of 2nd installments.
13. DC will arrange for wide publicity and awareness amongst the tea garden areas for successful implementation of the Budget Announcement.

Sd/-
Dr.Ravi Kota, IAS
Principal Secretary to the Govt. of Assam,
Finance department.

Memo No.FIF. 51/2015/Pt-I/21-A

Dated Dispur the 30th May, 2017.

Copy to:

1. S.O. to the Chief Secretary, Assam for information of the Chief Secretary.
2. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati-29 for information
3. P.S. to Commissioner & Secretary to the Chief Minister, Assam for information of Commissioner & Secretary.
4. Commissioner Secretary, Tea Tribes Welfare Department for information & necessary action.
5. P.S. to Principal Secretary, Finance Department (RK) for information of Commissioner & Secretary.
6. Commissioner & Secretary to the Govt. of Assam, S.A(Accounts) Department, Dispur, Guwahati-6 for information and necessary action.
7. All Deputy Commissioner for information & necessary action.
8. All Treasury Officers for information.
9. Chief General Manager, State Bank of India, Dispur, Convenor, SLBC Guwahati-6 for information.
10. General Manager (NW-I), Convenor SLBC Dispur, Guwahati-6 for information.
11. President /Secretary, ABITA/ATPA/TAI/BCP/NETA/SVBITA/ITA for information.
- ✓ 12. The Deputy Secretary to the Govt. of Assam, Finance(Estt-B) Deptt., (e-Governance Unit).He is requested to upload the notification in Finance Deptt's website.

By order etc,

[Signature]

Director,

Finance (IF) Department.

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30/5/17.