

GOVERNMENT OF ASSAM  
FINANCE (SIU) DEPARTMENT  
DISPUR:::GUWAHATI-06

No. FSI.173/2018/1(B/S)

Dated Dispur the 9<sup>th</sup> February, 2018.

To : The Treasury Officer,  
Kokrajhar Treasury

Sub : Information about new appointee.

Sir/Madam,

I am directed to say that the following 1 (one) No. of incumbent has been newly appointed as Grade-IV (Process Server) against sanctioned vacant post in the O/O the Mazbat Revenue Circle under BTAD. Accordingly Finance (SIU) Department's Approval No.FSI.481/2014, dated 30-07-2014 is issued to facilitate drawl of 1<sup>st</sup> salary to the new appointee-

Sl No	Name of the incumbent	Designation	Place of Posting	Name of Treasury	Date of Joining
1	Padma Ramchiary Brahma	Process Server (Grade-IV)	Mazbat Revenue Circle	Kokrajhar Treasury	05-01-2015

In view of the above, you are requested to take necessary action towards **release of salary of the current year (2017-18)** to the abovementioned incumbent. For the arrear salaries, Finance Department's O.M. No.BB.85/98/331 dated 21/10/2011 may be followed. Any shortfall that may arise can be met in the next SD Budget.

This is for favour of your kind information and necessary action.

Yours faithfully,

(B. THAKURIA)

Under Secretary to the Govt. of Assam,  
Finance (SIU) Department  
Dated Dispur the 9<sup>th</sup> February, 2018.

Memo No FSI.173/2018/1 (B/S)-A  
Copy for information to the:

1. The Joint Secretary to the Govt. of Assam, WPT & BC Department with reference to his endorsement dated 20-01-2018 in the file No. TAD/BTC/290/2014/Pt-I.
2. The Principal Secretary, BTC, Kokrajhar.
3. The Director of Land Records & Surveys, Rupnagar, Guwahati-34.
4. The Director, Land Records & Surveys, Bodoland, Kokrajhar.
5. The Circle Officer, Mazbat Revenue Circle.
6. Finance (Budget) Department.
7. Finance (SIU) Department (Bipul Sarma, Sr.AA).
- ✓ 8. Finance (e-Governance Unit) Department for uploading of the Treasury Instruction in Finance Department's website and immediately transmit the same to the concerned Treasury Officer.

You are requested to obtain a status report from the Treasury Officer of concerned Treasury Office before submitting the salary bill.

By Order etc,

*B. Thakuria*  
09/02/18

*B. Thakuria*  
Under Secretary to the Govt. of Assam,  
Finance (SIU) Department.