

**GOVERNMENT OF ASSAM
FINANCE DEPARTMENT
ROOM NO: 218, 'F' BLOCK, JANATA BHAWAN
DISPUR:: GUWAHATI**

No: FEB.355/2017/Pt/15

Dated Dispur the 20th December, 2017

NOTICE INVITING QUOTATION

Sealed tender/ Quotations affixing court fee stamp of worth of Rs 8.25 (Rupees Eight and Paise Twenty Five) Non –refundable are hereby invited from firms/ agencies for the following works

- (1) Submission of designs for props, banners, posters which shall be in Assamese/ English language and of size as pre-determined based on the installation location for promotion of proper sanitary use of toilets and sanitary habits in toilet premises of the 'F' Block of Janata Bhawan, Dispur. Further, the designs and props shall have reference to the nation-wide campaign of Swaach Bharat Mission.
- (2) All designs submitted as per (1) above shall only be used after clearance or concurrence by the Secretariat Administration Department.
- (3) The designs so made shall be water proof and installed in a manner easy to read and visible. The firm submitting the designs shall also undertake the installation of the props/ wall posters under the supervision of officials from the Finance Department.

The detailed technical specifications of the works along with the terms and conditions may be obtained from the office of the Finance (Establishment B) Department on all working days during office hours.

The tenders shall be received by the undersigned upto 28th of December 2017 (upto 1500 Hrs only). The tenders shall be opened on the 29th of December 2017 at 1100 Hrs in the presence of the authorized representatives of the tenderers.

The format shall for submission of tender is attached at Annexure 'A' and the rates shall be submitted as per the stated format inclusive of all applicable taxes.

In case of any non-specific item being submitted by the Tenderer or any other commercial works being quoted in addition to the works indicated, the same shall be taken into account as the commercial quote for the comparative statement and no justification for reduction or selective calculation on the tender submission shall be entertained.

The undersigned reserves the right to cancel the tender without assigning any specific reason to the tenderers at any stage prior to award of the tender as formal work contract.

Sd/-Shyam Jagannathan, IAS
Commissioner & Secretary
Finance Department

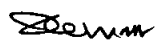
Memo No: FEB.355/2017/Pt/15-A

Dated Dispur the 20th December, 2017.

Copy to:-

- (1) The DIPR, Dispur to publish the notice in 3 to 4 local dailies in classified columns.
- (2) The Nazir, SA(N) Department for wide circulation .
- (3) Notice Board of Assam secretariat
- (4) Governance unit for uploading in the Finance Department website.

By order etc


Joint Secretary to the Govt. of Assam
Finance (Establishment-B) Department

Tender submission format

Reference: Tender Document No:

SI No	Detailed description of works	Per unit cost	Number of Units to be installed	Cumulative cost
Total Cost =				