

GOVERNMENT OF ASSAM
FINANCE (INSTITUTIONAL FINANCE) DEPARTMENT
DISPUR, GUWAHATI-6: ASSAM

Notice Inviting Tender(NIT) No. FIF.124/2020/Pt-II/13 Dt: 02-02-2021.

Sl. No	Item	Description
1	Department Name	Finance(Institutional Finance) Department
2	Tender Specification No./ID	FIF.124/2020/Pt-II/13
3	Name of Work .	Procurement of an agency for Facebook Live, Videography & Photography for Inauguration ceremony of Assam Chah Bagicha Dhan Puraskar Mela Phase-III Scheme
4	Estimated Work Value	Rs.50,000/- (Rupees Fifty Thousand Only)
5	Tender Type & Category	Open cum Short Notice Tender (Service)
6	Process Fee	Not Applicable
7	Tender Document Downloadable	www.finance.assam.gov.in(Documents—Tender Section)
8	Bid Submission Start Date & Time	From 3:30 P.M on 2.2.2021 onwards
9	Bid Submission closing Date & time	3:30 P.M on 5.02.2021
10	Bid Submission	Offline
11	Bid Opening Date & time	At 4:00 P.M on 5.02.2021
12	Officer Inviting Tenders	Director, Finance(Institutional Finance) Department
13	Place of Opening of Tenders	O/O Director ,Finance(Institutional Finance) Department F Block 2 nd Floor, Assam Secretariat, Dispur, Guwahati-6
14	Contact Details	Ph No.0361-2237397/2237387
15	Eligibility Criteria	<ul style="list-style-type: none"> i. It should be a proprietary firm/partnership firm/ company registered with the Government under relevant Act/Rules. ii. The firm should have experience in the field of the assigned work. iii. The Firm must not have been blacklisted by any Government/ Ministry/Department/PSU, nor should they have been debarred from dealing with any public Department. iv. The Firm must be registered with all Government/statutory authorities such as Sales Tax Department, GST, Income Tax Department, etc. as required in the normal course of business to render providing similar services. v. The registered office of the firm should be in Assam.
16	Statutory Requirements	<ul style="list-style-type: none"> i. GST Certificate & PAN Card ii. Self-Declared Certificate of non-debarment& proficiency on the Trade iii. Address Proof Document iv. Certificate of Registration
17	Other relevant information	<ul style="list-style-type: none"> i) Finance (IF) Department reserves the right to amend or modify the tender and its conditions on or before 5.02.2021 @ 3:30Hrs. Under intimation to the tenderers. ii) For all clarifications & guidance, the bidders may contact the Director ,Finance(Institutional Finance) Department F Block 2nd Floor, Assam Secretariat, Dispur, Guwahati-6



DIRECTOR
FINANCE (INSTITUTIONAL FINANCE) DEPARTMENT