

GOVERNMENT OF ASSAM
FINANCE (ESTT-A) DEPARTMENT
DISPUR ::: GUWAHATI-06

ORDER BY THE GOVERNOR OF ASSAM

No.FEG.14/2021/12

Dated, Dispur the 28th July' 2021

NOTIFICATION

Consequent upon the decision taken by the Government of Assam relating to Annual Privileged Leave in respect of Police personnel of state government from the level of Constable to Sub-Inspector serving in armed battalions of Assam Police, the Governor of Assam is pleased to order that in the Fundamental Rules and Subsidiary Rules after Appendix-32 the following new Appendix -33 shall be added.

APPENDIX-33

The Police personnel of Assam Police from the level of Constable to Sub-Inspector (both inclusive) of Assam police battalion may be granted Annual Privileged Leave (APL), a kind of compulsory leave by an authority competent to grant leave for a maximum period of 30 days in a calendar year.

1. The leave may be called "**Annual Privileged Leave**" and be abbreviated as APL.
2. This shall come into effect from the **1st day of January, 2022**.
3. The leave is applicable to the personnel of armed battalions of Assam Police from the rank of constable to Sub-Inspector (both inclusive).
4. Subject to the provision in rule '2' the entitlement of the leave is as follows:

(a)	Personnel posted in platoons and sections and stay at dormitory/barrack accommodation with other personnel of platoons and sections/similarly engaged personnel and not permitted to stay with family in the off duty time.	:	30 days
(b)	All other personnel including the personnel in clerical/office duties at Battalion Head Quarters and other offices who are permitted to stay with family in the off duty time.	:	10 days

5. Commandant of the Battalion is the competent Authority to grant the leave.
6. Leave salary equals to Full Normal pay of the preceding month of availing this leave, is admissible.
7. The leave is lapsable at the end of the calendar year and cannot be carried forward except under exceptional circumstances in public interest as decided by Director General of Police with a special order detailing the reasons. The carrying forward can be allowed by such an order by Director General of Police to avail the leave in the subsequent year.
8. Under no circumstances, the leave can be encashed.
9. The leave cannot normally be coupled or joined with any existing leave.
10. The leave shall be availed enbloc and cannot be fractioned.
11. No extension of leave is permissible. Personnel who have not joined on the due date from leave shall be dealt as per the rules provided for "Unauthorized Absence".

12. Leave Roster/Calendar for this compulsory leave shall be prepared by Commandants well in advance by obtaining choice from the personnel to accommodate their choice in the best possible manner. The year will be divided into four quarters and the period of leave shall coincide with the calendar month of the year. A person availing the leave for a particular quarter (say Q1) will have to select month from next three quarters before he can take leave in the same quarter (say Q1) again. It shall be ensured that not more than 9% of eligible staff avail this leave at any point of time for any month.
13. A person will be entitled to full quota of APL in a particular year if he has worked throughout in the previous year at the corresponding level. If the period of duty rendered is less, the period of APL will be changed proportionally.
14. An 'Assam Police Leave Portal' shall be made functional within 150 days from the date of issue of the notification to unveil a digital platform for applying and sanctioning of all types of leave admissible to police personnel with provision for capturing the intelligence/ information provided by the personnel on their return from leave. Necessary training shall be imparted to the concerned personnel for effective use of the portal from 1st January, 2022.
15. The general conditions governing the other types of leave would be applicable which inter alia include that the leave cannot be granted as a matter of right and public interest would always have primacy over leave entitlement.
16. The "Annual Privileged Leave" cannot be denied unless in case of exigency of grave public interest or high security requirements, and such denial has to be approved by an officer at the level higher than the leave sanctioning authority, by means of a Speaking Order, with intimation to Home Department and Director General of Police.

Sd/- M. Choudhury, ACS.
Addl. Secy. to the Govt. of Assam
Finance (Estt-A) Deptt. Dispur, Ghy-06

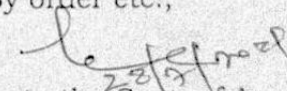
Memo. No.FEG.14/2021/12-A

Dated, Dispur the 28th July' 2021

Copy forwarded for information & necessary action to:-

1. The Accountant General (A&E), Assam, Maidamgaon, Beltola, Ghy-29.
2. The Staff Officer to Chief Secretary, Assam.
3. All Principal Secretaries/Commissioner & Secretaries to the Govt. of Assam.
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4. The Joint Secretary, Political (Cabinet Cell) Department, Dispur-06.
5. P.S to Hon'ble Minister, Home Department Dispur, Guwahati-06 for appraisal of Hon'ble Minister.
6. All Administrative Department, Dispur-06.
7. All Heads of Department.
8. The Director, Printing & Stationery, Assam Government Press, Bamunimaidam, Ghy-21 for publication in the next issue of Assam Gazette.
- ✓ 9. The e-Governance Unit, Finance Department for uploading the Notification in Government Portal.
10. The Director, Information & Public Relation Department for wide publication of the Notification through Press/Radio/T.V.
11. The All Treasury Officers.

By order etc.,


Deputy Secy. to the Govt. of Assam
Finance (Estt-A) Deptt. Dispur, Ghy-06