

**GOVERNMENT OF ASSAM  
FINANCE (ESTT-A) DEPARTMENT,  
DISPUR::: GUWAHATI-06**

**ORDERS BY THE GOVERNOR OF ASSAM**

No.FEG. 14/2021/18

Dated, Dispur, the 20<sup>th</sup> December, 2021

**NOTIFICATION**

Consequent upon the decision taken by the Government of Assam relating to Annual Privileged Leave in respect of Forest Department personnel from the level of Constable to Sub-Inspector under the Assam Forest Protection Force (AFPF) working in the National Parks & Wildlife Sanctuaries etc., the Governor of Assam is pleased to order that in the Fundamental Rules and Subsidiary Rules in Appendix- 33 the following shall be added as the Appendix -33( A).

**APPENDIX- 33(A)**

The personnel of Assam Forest Department from the level of Constable to Sub-Inspector under the Assam Forest Protection Force (AFPF) working in the National Parks and Wildlife Sanctuaries etc., may be granted Annual Privileged Leave (APL), a kind of compulsory leave by an authority competent to grant leave for a maximum period of 30 days in a calendar year.

1. The leave may be called “**Annual Privileged Leave**” and be abbreviated as “APL”.
2. This shall come into effect from the 1<sup>st</sup> of January, 2022.
3. The leave is applicable to the personnel of Assam Forest Department from the rank of Constable to Sub-Inspector under the Assam Forest Protection Force (AFPF) working in the National Parks & Wildlife Sanctuaries etc.
4. Subject to the provision in rule ‘2’ the entitlement of the leave is as follows:-

<b>Constable to Sub-Inspector under the Assam Forest Protection Force working in the National Parks &amp; Wildlife Sanctuaries :</b>	:	
The AFPF personnel posted for protection and security of forests, forest produce and wildlife in Territorial and Wildlife Divisions are often cutoff from their families for month together and they live under difficult conditions and not permitted to stay with family in the off duty time.		30 days

5. The concerned Commandant of the Assam Forest Protection Force Battalions shall be the competent authority to grant the leave.
6. Leave salary equal to full normal pay of the preceding month of availing this leave shall be admissible.
7. The leave is lapsable at the end of the calendar year and cannot be carried forward except under exceptional circumstances in public interest as decided by higher authority with a special order detailing the reasons. The carrying forward of this leave can be allowed by such an order by the PCCF & HoFF, Assam as well as the PCCF ( Wildlife) to avail the leave in the subsequent year.

Contd.

8. Under no circumstances, the leave can be encashed.
9. The leave cannot normally be coupled or joined with any existing leave.
10. The leave shall be availed enbloc and cannot be fractioned.
11. No extension of leave is permissible. Personnel who have not joined on the due date from leave shall be dealt as per the rules provided for "Unauthorized Absence".
12. Leave Roster/ Calendar for the APL shall be prepared by concerned DFOs and Commandants well in advance by obtaining choice from the personnel to accommodate their choice in the best possible manner. The year will be divided into four quarters and the period of leave shall coincide with the calendar month of the year. A person availing the leave for a particular quarter (say Q1) will have to select the month from next three quarters during the next three consecutive years before he can avail leave in the same quarter (say Q1) again. It shall be ensured that not more than 9% of eligible staff avail this leave at any point of time for any month.
13. A person will be entitled to full quota of APL in a particular year if he has worked throughout in the previous year at the corresponding level. If the period of duty rendered is less, the period of APL will be changed proportionally.
14. The general conditions governing the other types of leave would be applicable which, inter alia, include that the leave cannot be claimed as a matter of right and public interest would always have primacy over leave entitlement.
15. The "Annual Privileged Leave" cannot be denied unless in case of exigency of grave public interest of high security requirements, and such denial has to be approved by an officer at the level higher than the leave sanctioning authority by means of a Speaking Order with intimation to the PCCF & HoFF, Assam as well as the PCCF ( Wildlife).

Sd/-

(Malavika Choudhury, ACS)  
Addl. Secretary to the Govt. of Assam  
Finance (Estt-A) Department.

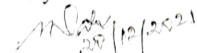
Memo. No.FEG. 14/2021/18-A

Dated, Dispur the 20<sup>th</sup> December, 2021

Copy forwarded for information and necessary action to:-

1. The Accountant General (A&E), Assam Maidamgaon, Beltola, Guwahati-29.
2. The Staff Officer to the Chief Secretary, Assam.
3. All Principal Secretaries / Commissioners & Secretaries/ Secretaries to the Govt. of Assam.....
4. The Joint Secretary, Political (Cabinet Cell) Department, Dispur-06.
5. P.S. to Hon'ble Minister, Environment & Forest Department Dispur, Guwahati-06 for appraisal of the Hon'ble Minister.
6. All Administrative Departments.
7. All Heads of Department.
8. The Director, Printing & Stationery, Assam, Bamunimaidam, Guwahati-21 for publication of the Notification in the next issue of Assam Gazette.
9. The e-Governance Unit, Finance Department for uploading the Notification in the Government Portal.
10. The Director, Information & Public Relation, Assam for wide publicity of the Notification through Press/ Radio/T.V.
11. All Treasury Officers.

By order etc.

  
Under Secretary to the Govt. of Assam  
Finance (Estt-A) Department  
Dispur, Ghy-06.