

GOVERNMENT OF ASSAM
Assam Society for Comprehensive Management System (AS-CFMS)
F-Block, Assam, Secretariat, Dispur, Guwahati-781006

No. *ecf. 169915/68*

Dated Dispur, the *29th*, 2022
December

Sub: Invitation of quotations for supply of 12V Batteries for Finance department Conference Hall, F block, Ground Floor

1. AS-CFM Society under Finance Department, Government of Assam has sought Competitive quotation for supply and installation of batteries for the Online UPS installed at Conference Hall, F Block, Ground Floor, Dispur.

2. Technical Specification:

Description (Battery)	Value
Quantity	14
Normal Voltage	12VDC
Capacity Rating	65AH
Maximum Operating Ambient Temp Range	52 C
Weight	20 Kg or Higher
Buyback discount for old battery	Yes

3. Important Dates:

Issuance of Request for Quotation	From 10:00 A.M ... <i>29</i> ./12/2022
Submission of Quotation	Up-to 2:00 P.M. ... <i>01</i> ./01/2023
Opening of Quotations	... <i>01</i> ./01/2023
For Collection and Submission of Bid documents please contact	Section Officer Finance(Establishment-B) Department F Block Second Floor(During Office hours)

4. Qualification criteria:



- a) The bidder should have been registered with state Goods and Services Tax (GST). Copy of such certificate including Self-attested copy of PAN card shall be enclosed as a proof.
- b) Registration certificate of bidder under any suitable act e.g. shop and Establish Act, Company Act, Partnership Act etc. Copy of such certificate shall be enclosed as a proof.
- c) Bidder should have a functional registered Office within 10 KM radius of Consignee Location.
- d) Bidder should have a proper service set up with minimum 3 Technicians. Valid proof of appointment to be attached.
- e) The bidder must be ISO-9001 certified.
- f) The bidder must submit an affidavit for not blacklisted by any other Government Organization.

5. Bid Price:

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing will not be accepted.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.
- e) Warranty of the said product shall be of 1 year.

6. Submission of Bids:

- a) A bidder shall submit the quotation in one sealed envelope only.
- b) The bidder must mention full detail of specification of the items quoted. Mere mentioning words like "complying"/"compliant" is not sufficient.
- c) Envelope containing quotation must bear on the cover itself, name of item bidding for, name and full address with phone numbers of the bidder.

7. Delivery Terms and Liquidated Damages / Punitive deduction:

The selected bidder shall deliver and install all the batteries at the delivery locations as per specification above within 7 days after award of contract. For delays, the applicable rate

is 0.5% per week and the maximum deduction is 5% of the contract price. On further delays, purchase order may be cancelled.

8. Validity of Quotation

Quotation shall remain valid for a period not less than 45 day after the deadline date specified for submission.

9. Evaluation of Quotations

AS-CFMS will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and conform to terms and conditions, and Specifications.

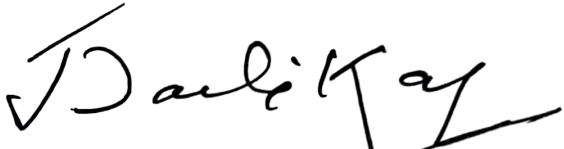
10. Award of contract

- a) AS-CFMS will award the contract to the bidder whose quotation has been determined to the substantially responsive and who has offered the lowest evaluated quotation price.
- b) Notwithstanding the above, AS-CFMS reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- c) The bidder whose bid is accepted will be notified of the award of contract by AS-CFMS to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

11. **Payment Terms:** The bidder has to provide the delivery challan which should be duly signed & stamped. The Invoice along-with delivery challan and installation report to be submitted to Secretary, Finance (Establishment-B) Department for necessary payment.

You are requested to provide your offer latest by ...04.../01/2023.

We look forward to receiving your quotations and thank you for your interest in this project.


Project Director,
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