

**GOVERNMENT OF ASSAM
FINANCE (ESTABLISHMENT-B) DEPARTMENT
JANATA BHAWAN
DISPUR, GUWAHATI-06**

NOTIFICATION

Dated, Dispur the 10-04-2024

No. eCF No. 478795/ 525618/2024 : In order to further improve Public Finance management following various Committee with officials/ Personnel indicated against them are constituted to deliberate on the Agenda and recommended actionable points:

Sl. No.	Details of Proposed reform/ OM to be issued/ Extant rule/ Act to be amended/ any other action point	Responsible official(s) for the said activity	Duration in which the task or the activity identified in column II will be completed(Days)
I	II	III	IV
1	Streamlining processing of first salary, first wages, Post creation, Post filling up proposals online through FinAssam	<ol style="list-style-type: none"> 1. Smt. Mayuri Chetia, Secretary, SIU 2. Smt. Upasana Bhuyan, Assistant Audit Officer, AS-CFMS 3. Representative of SI FMIS 4. One invitee to be decided by Secretary 	30 days
2	Development of e-HRMS module for all personnel under Finance department	<ol style="list-style-type: none"> 1. Shri Syed Isfaqr Rahman, IAS, Secretary, Establishment B 2. Smt. Sanghamitra Bhagawati, ACS, Deputy Secretary, Taxation 3. One invitee to be decided by Secretary 	60 days
3	Implementation of e-Court NIC module for better monitoring of pending Court cases	<ol style="list-style-type: none"> 1. Shri Syed Isfaqr Rahman, IAS, Secretary, Establishment B 2. Shri Priyangshu Das, Legal & Policy Expert, ASPIRe, AS-CFMS 3. One invitee to be decided by Secretary 	30 days
4	Amendment of Service rules (for all services under Finance Department) and Rules regarding DFI and Registrar of Firms and Societies	<ol style="list-style-type: none"> 1. Shri Syed Isfaqr Rahman, IAS, Secretary, Establishment B 2. Shri H.K. Dewri, Sp. Secretary, Finance EA 3. Shri Arup Kumar Sarma, Registrar of Firms and Societies 4. One Representative of Commissioner of Taxes 	30 days

J S

		6. One invitee to be decided by Secretary	
6	Streamlining financial management of societies/entities/autonomous bodies, fully or partially funded by GoA (except those funded by Central sector Schemes, CSS, EAP)	<ol style="list-style-type: none"> 1. Smt. Laya Madduri, IAS, Secretary, Finance Department and Additional Project Director, ASPIRe, AS-CFMS 2. Shri Pramod Bora, AFS, Joint Director, Finance (Budget) Department 3. Shri Kokool Krishna Mahanta, Section Officer, Finance (Budget) Department 4. Representative of SI FMIS 5. One invitee to be decided by Secretary 	30 days
6	Revision of Allowances to State Govt. employees	<ol style="list-style-type: none"> 1. Smt. Laya Madduri, IAS, Secretary, Finance Department and Additional Project Director, ASPIRe, AS-CFMS 2. Smt. Malabika Choudhury, IAS, Secretary, Establishment A 3. Shri Avikesh Dutta, Section Officer, Finance (Audit & Fund) Department 4. One invitee to be decided by Secretary A&F 	15 days
7	Amending CCL and other leave rules	<ol style="list-style-type: none"> 1. Smt. Malavika Choudhury, IAS, Secretary, Establishment A 2. Smt. Antara Talukdar, Assistant Section Officer, Establishment A 	15 days
8	Autonomous councils - fund transfer mechanism and their complete onboarding on FinAssam, validity of councils' own source revenue as per Constitutional/legal norms and way forward	<ol style="list-style-type: none"> 1. Smt. Laya Madduri, IAS, Secretary, Finance Department and Additional Project Director, ASPIRe, AS-CFMS 2. Shri Dilip Kr. Borah, IAS, Secretary, Finance (Budget) Department 3. Other invitee to be decided by Secretaries 	30 days
9	Budget Manual Updation	<ol style="list-style-type: none"> 1. Smt. Laya Madduri, IAS, Secretary, Finance Department and Additional Project Director, ASPIRe, AS-CFMS 	45 days

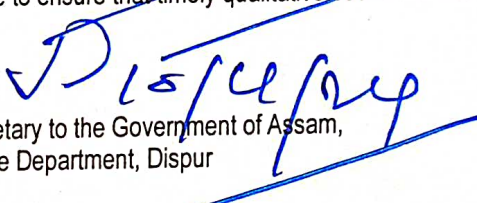
		<ol style="list-style-type: none"> 2. Shri Dilip Kr. Borah, IAS, Secretary, Finance (Budget) Department 3. Other invitee to be decided by Secretaries 	
10	How to further improve GeM procurement	<ol style="list-style-type: none"> 1. Shri Jayant Narlikar, IAS, Commissioner & Secretary, Finance Department and Project Director, ASPIRe, AS-CFMS 2. GOI representative 3. Shri Manzil Hussain, Procurement Consultant, ASPIRe, AS-CFMS 4. Shri Arindam Pachani, Additional Project Manager, GeM 5. Representative of SI FMIS 6. One invitee to be decided by C&S 	15 days
11	SNA Sparsh like mechanism for GIA state bodies	<ol style="list-style-type: none"> 1. Smt. Laya Madduri, IAS, Secretary, Finance Department and Additional Project Director, ASPIRe, AS-CFMS 2. Smt. RashmiRekhaBorghain, ACS, Deputy Secretary, Finance Department 3. Shri Utpal Bhatta, System Administrator, DoAT and AS-CFMS 4. Shri Tamojyoti Bose, Assistant System Administrator, DoAT and AS-CFMS 5. One invitee to be decided by Secretary 	30 days
12	Pension payment through treasury	<ol style="list-style-type: none"> 1. Shri Dilip Bora, IAS, Secretary, Finance (Budget) Department 2. Shri Prithwish Kumar Chaki, AFS, Director of Accounts and Treasuries 3. Shri Bikash Das, AFS, Director of Pensions 4. One invitee to be decided by Secretary 	45 days
13	Restructuring Finance dept branches and posts	<ol style="list-style-type: none"> 1. Shri Jayant Narlikar, IAS, Commissioner & Secretary, 	30 days

		<p>Finance Department and Project Director, ASPIRe, AS-CFMS</p> <p>2. Shri Syed Isfaqr Rahman, IAS, Secretary, Establishment B</p>	
14	Streamlining forest royalty receipts&ease of payment by all the users	<p>1. Shri Jitu Doley, IRS, Secretary, Finance Department</p> <p>2. Smt. Ira Devi, Director, Economic Affairs</p> <p>3. One invitee to be decided by Secretary</p>	30 days
15	Streamlining EODB user charges	<p>1. Shri Jitu Doley, IRS, Secretary, Finance Department</p> <p>2. Shri Prasanta Phukan, Joint Director, Economic Affairs</p> <p>3. One invitee to be decided by Secretary</p>	30 days
16	Revamping training plan of all 5 services under Finance Dept	<p>1. Shri Syed Isfaqr Rahman, IAS, Secretary, Establishment B</p> <p>2. Shri Pallav Gopal Jha, IAS, Commissioner of Taxes</p> <p>3. Shri Jitu Doley, IRS, Secretary, Finance Department</p> <p>4. Shri Promod Borah, AFS, Joint Director, Finance (Budget) Department</p> <p>5. One invitee to be decided by Secretaries</p>	30 days
17	Development of FMIS dashboard	<p>1. Smt. Laya Madduri, IAS, Secretary, Finance Department and Additional Project Director, ASPIRe, AS-CFMS</p> <p>2. Smt. Rashmi Rekha Borgohain, ACS, Deputy Secretary, Finance Department</p> <p>3. Representative of SI FMIS</p> <p>4. One invitee to be decided by Secretary</p>	15 days
18	Streamlining payment of remuneration to contractual employees/wages	<p>1. Shri Promod Borah, AFS, Joint Director, Finance (Budget) Department</p> <p>2. Shri Sumit Patranabish, Deputy Secretary, Finance (Budget) Department</p>	30 days

		3. Shri Kokeel Krishna Mahanta, Section Officer, Finance (Budget) Department	
19	Other - All Acts, Rules and OMS related to respective branch will be relooked by Secy in-charge of branch and if there is need for amendment, Same will be processed accordingly		

Directions:

1. All the Sr most member of the Committee will ensure that task is completed within fixed timeframe assigned for it after dye consultation with all concerned.
2. Sr most member of the Committee is authorized to invite all related Officials/Personnel for fruitful deliberations.
3. Consultation with AG office is mandatory for different Committee and that is encouraged.
4. Only brief topic, as Terms of reference has been mentioned in this Order. Committee is free to discuss it with undersigned to better comprehensive contours of work to be done.
5. As MCC is in vogue, we will ensure adherence to its guidelines while doing Committee work.
6. Secy Est B will be coordinating with all Committee to ensure that timely qualitative outcomes are attained.


 Commissioner & Secretary to the Government of Assam,
 Finance Department, Dispur

Memo No.4787951/525618/2024 Dated, Dispur the 10-04-2024

Copy to:

1. Shri Jayant Narlikar, IAS, Commissioner & Secretary to the Government of Assam, Finance Department and Project Director, ASPIRe, AS-CFMS.
2. Smt. Laya Madduri, IAS, Secretary to the Government of Assam, Finance Department and Additional Project Director, ASPIRe, AS-CFMS for information and necessary action.
3. Shri Syed Isfaqr Rahman, IAS, Secretary to the Government of Assam, Finance (Establishment B) Department for information and necessary action.
4. Shri Pallav Gopal Jha, IAS, Commissioner of Taxes, Finance Department for information and necessary action.
5. Smt. Malavika Choudhury, IAS, Secretary to the Government of Assam, Finance (Establishment-A) for information and necessary action
6. Shri Dilip Kr. Borah, IAS, Secretary to the Government of Assam, Finance (Budget) Department for information and necessary action.
7. Smt. Mayuri Chetia, ACS, Secretary to the Government of Assam, Finance (SIU) Department for information and necessary action.
8. Shri Jitu Doley, IRS, Secretary to the Government of Assam, Finance Department for information and necessary action.
9. Sri Arup Sharma ACS, Registrar Firms and Societies, for information and necessary action.
10. Smt. Ira Devi, Director, Economic Affairs, Finance Department for information and necessary action.
10. 11. Shri Prithwish Kumar Chaki, AFS, Director of Accounts and Treasuries Finance Department for information and necessary action.
12. Shri Bikash Das, AFS, Director of Pensions Finance Department for information and necessary action.
13. Shri Promod Borah, AFS, Joint Director, Finance (Budget) Department for information and necessary action.
14. Shri Prasanta Phukan, Joint Director, Economic Affairs, Finance Department for information and necessary action.