

I/528171/2024

**GOVERNMENT OF ASSAM  
FINANCE (ESTABLISHMENT-B) DEPARTMENT  
2<sup>nd</sup> FLOOR, BLOCK-F, JANATA BHAWAN  
DISPUR.**

eCF No. 425752/2

Dated Dispur the 16-04-2024

**ORDER**

For smooth functioning of official work Shri Jayanta Gogoi, Under Secretary, Finance (SIU) Department is hereby nominated as the Nodal Officer for Legal Cell for Finance Department.

He will be assisted by Shri Avikesh Dutta, Section Officer, Finance (A&F) Department and Shri Priyangshu Das, Legal and Policy expert, DBT Cell, Finance Department to accomplish the following duties:

1. They will liaison with all branches and ensure that PWCs/Affidavits are submitted by respective officials and Branches in time.
2. In contempt cases, they will monitor timelines and ensure that officials are given prior information to submit instructions/PWC/affidavit in time.
3. They will assist Commissioner & Secretary, Finance Department in all his contempt cases.
4. This cell will act as a coordinator and link between Finance Department and Standing Counsel of the Department.
5. All the bills/vouchers as per due process shall be processed by them for payment through the Secretary, Finance (Establishment- B) Department.
6. The Secretary, Finance (Establishment- B) Department will hold meetings every month to review all cases of Finance Department and apprise the Commissioner & Secretary, Finance Department about any serious pendency of any branch.
7. The Commissioner & Secretary, Finance Department will hold meeting once in two months to monitor Finance Department's cases in Hon'ble Courts.

This will come into force with immediate effect and until further orders.

Secretary to the Govt. of Assam  
Finance (Establishment.-B) Department.

Memo eCF No 425752/2-A  
Copy to:

Dated Dispur the 16-04-2024

1. P.S to the Commissioner & Secretary, Finance Department for kind appraisal of Commissioner & Secretary.
2. P.S to the Secretary (LM/IR/MC/DB/PNS/JD/MC), Finance Department for kind appraisal of Secretary.
3. P.A to the Spl. Secretary, Finance (EA) Department for kind appraisal of Spl. Secretary.

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4. Standing Counsels of Finance Department in the Gauhati High Court for information and necessary action
5. The Director (RB/ED/ED), Finance Department for kind information.
6. Officers Concerned for kind information.
7. The Section Officers, All branches, Finance Department for kind information.

By order etc.,

E-signed  
Secretary to the Govt. of Assam,  
Finance (Establishment.-B) Department.