

**GOVERNMENT OF ASSAM**  
**FINANCE (ESTABLISHMENT-B) DEPARTMENT**  
**DISPUR, BLOCK 'F', 2<sup>nd</sup> FLOOR, DISPUR, GUWAHATI-6**

**ORDERS BY THE GOVERNOR**  
**NOTIFICATION**

Dated Dispur the 10<sup>th</sup> September, 2021.

No.FEB.129/2021/74: In pursuance of the clause 2.3 of the Notification No. FEB.129/2021/37 dated 04/08/2021 pertaining to revised Financial Architecture for Delegation of Financial Powers, the Governor of Assam is pleased to constitute the following Finance Committee Cells:

**1. Special Standing Finance Committee Cell:**

Sl.No.	Name	Designation	Department	Remarks
1.	Shri Ghana Kanta Pegu, ACS	Secretary	Finance	Chairperson
2.	Smti Malavika Choudhury, ACS	Additional Secretary	Finance (Estt.-A)	Member
3.	Shri Debojyoti Nath, AFS	Director	Finance (Budget)	Member

This Cell will render secretarial assistance to the Special Standing Finance Committee headed by the Hon'ble Finance Minister.

**2. Standing Finance Committee Cell:**

Sl No.	Name	Designation	Department	Remarks
1.	Syed Isfaqur Rahman, ACS	Secretary	Finance	Chairperson
2.	Smti Mayuri Chetia, ACS	Joint Secretary	Finance (EC-II)	Member
3.	Shri Madhab Malakar, AFS	Sr. FA	Finance (EC-I/ EC- II/ EC-III)	Member

This Cell will render secretarial assistance to the Standing Finance Committee headed by the Chief Secretary, Assam.

*Signature*  
10/9/22

### Terms of Reference:

1. The Cells will report directly to the respective Chairperson of Special Standing Finance Committee/ Standing Finance Committee.
2. The Cells will be functionally autonomous of Finance Department in respect of their activities relating to the respective Committees.
3. The Cells will be provided necessary manpower & logistical support by Finance Department by rationalizing existing manpower of Finance Department and will seek additional manpower from Secretariat Administration Department, as required.
4. The Cells may co-opt officials such as Additional/ Joint/ Deputy/ Under Secretary/ Superintendent/ Sr.AA/ Jr. AA/ Computer Operator of Finance (EC-I/EC-II/EC-III) Department with the approval of the competent authority in Finance Department.
5. The Cells may utilize, on deputation/ attachment/ contractual basis, services consultants (including retired Government officials)/ domain experts, as required. Contractual engagements in this regard will be done under the aegis of Finance Department and the services of such contractual personnel will be placed at the disposal of the Cells.
6. Indicative modalities for functioning of the Cells are:-
  - The Cells will receive proposals from the administrative departments on behalf of the Chairperson of the Committee.
  - The Cells will not seek any clarification from the administrative department and will process the proposals on the basis of the checklist submitted by administrative department.
  - The Chairperson of the concerned Cell or his/ her representative will be a special invitee to the meetings of the Committee and will prepare the draft record note of the meetings of the respective Committees and place the same before the Chairperson for approval.
  - The concerned Cell will furnish its observation on the proposals, to the Chairperson of the Committees for consideration in a consolidated manner, two days before the meeting.
  - The Cells will be custodian of all records pertaining to the Standing Finance Committee and Special Standing Finance Committee as the case may be.
7. The Chairperson of the Cells will issue separate detail guidelines for receipt and processing of the proposals, with the approval of the Chairperson of the respective Committees.

*Selwyn*  
*19/5/201*

Sd/- Samir K Sinha, IAS  
Principal Secretary to the Govt. of Assam  
Finance Department

Memo No.FEB.129/2021/74-A

Dated Dispur the 10<sup>th</sup> September 2021

Copy to:-

1. The Chief Secretary, Assam.
2. The Accountant General (A&E), Assam, Maidamgaon, Beltola, Guwahati-29.
3. All Addl. Chief Secretary/ Principal Secretary / Commissioner & Secretary/ Secretary to the Govt. of Assam, Dispur.
4. All Commissioners of Divisions.
5. All Deputy Commissioners/ Sub-Divisional Officers (C).
6. All the Heads of Department.
7. All Sr. F.A. / F.A. /Sr. F&AO/F&AO/TO.
8. The Deputy Director of Printing, Assam Govt. Press, Bamunimaidam, Guwahati- 21 for publication in the next issue of Assam Gazette.
9. P.S. to all Ministers for kind information of the Hon'ble Ministers.
10. Finance (AS-CFMS) Department for necessary uploading.

By order etc.,

*Sharma*  
10.9.2021

Secretary to the Govt. of Assam  
Finance (Estt-B) Department