

GOVERNMENT OF ASSAM
FINANCE (ESTABLISHMENT-B) DEPARTMENT
2nd FLOOR, BLOCK-F, JANATA BHAWAN
DISPUR, GUWAHATI-6.

OFFICE ORDER

No.FEB.203/2018/98

Dated Dispur the 10th December, 2020

In pursuance of this Department's Notification No.U.O.No.FEB.86/2020/1(B/S) dtd. 02.11.2020 and smooth functional of official works, Shri Purnendu Sarma, AFS (Retd.) Officer on Special Duty (OSD), Finance (Bt.) Department is hereby entrusted to look after the following works with immediate effect and until further order.

- i. All matters relating to the office of the Principal Accountant General (A&F), Assam.
- ii. All matters assigned by the Finance Department.
- iii. Integration of FMIS (FinAssam) with AG system for sharing of Financial Information (Budget, Budget Allocation, AA, FS, FOC, Bills etc.)
- iv. Automation of Monthly accounts submission to AG Office by Treasuries (additionally, coordination with treasuries required)
- v. Automation of monthly submission of Works/Forest Accounts to AG by Accounts Rendering Units (ARU)(additionally, coordination with Divisions required)
- vi. Drive the process re-engineering within the Department and extend help to the SI, PMC and core team for FMIS
- vii. Reconciliation of Accounts by DDO's and PSU's with AG figures
- viii. Automation of Pension Process, Rolling out of ePPO, eGPO initiatives at AG Office
- ix. Seamless communication between AG and Finance Department with regard to creation of Sub Heads and Sub-Sub Heads
- x. Pay Slip, Transfer Sanctions & LPC generation by AG for Gazetted Officers
- xi. Settlement of Audit Objections laid down by CAG in the SFAR – support to Committees formed at Finance Department in this regard
- xii. Submission of DCC Bills against AC Drawal by DDO's (automation of processes, if required)
- xiii. AG Transfers
- xiv. Automation of forwarding of Utilisation Certificated by DDO's to AG
- xv. Automation of GPF refund application process to Sanctions
- xvi. Observations of State Finance Report by RBI
- xvii. Extend support in automating other external systems related to Budget, i.e eKuber (Credit Memo part), PFMS, DBT, Pension etc
- xviii.

This will come into force with immediate effect and until further order.


Sd/- Shyam Jagannathan, IAS
Commissioner & Secretary to the Govt. of Assam
Finance Department.

Copy forwarded to:-

1. P.S.to Hon'ble Finance Minister, Finance for kind appraisal of Hon'ble Minister.
2. P.S to the Principal Secretary, Finance Department for kind appraisal of Principal Secretary.
3. P.S to the Commissioner & Secretary / Secretary, Finance Department for kind appraisal of Commissioner & Secretary / Secretary.
4. Finance (Budget) Department.
5. Shri Purnendu Sarma, AFS, (Retd.), OSD, Finance (Bt.) Department for information.
6. e-Governance Unit, Finance Department for necessary uploading in the Govt. website.

By order etc.,



 Deputy Secretary to the Govt. of Assam,
Finance (Establishment.-B) Department.