

I/113087/2023

AS-CFMS
(A Registered Society under Finance Department)
Assam Society for Comprehensive Financial Management System
F Block, Assam Secretariat, Dispur, Guwahati-781006 (Assam, India)

No.: E. 166090/365

Dated Dispur, the ~~28~~²⁹ January, 2023

From : Jayant Narlikar, IAS,
Commissioner & Secretary to the Government of Assam, Finance
Department
& Project Director, ASPIRe, AS-CFMS

To : The Addl Chief Secretary / Principal Secretary/Commissioner &
Secretary / Commissioner and Special Secretary / Secretary to the
Government of Assam,

Department

Sub : Major Upgrade and Partial Release of R2 in FinAssam

Sir/Madam,

In order to upscale FinAssam into a full scale FMIS (Financial Management Information System), Finance Department under World Bank aided ASPIRe Project has engaged a System Integrator for “Design, Upgrading, Development, Implementation, Operations and Maintenance for Financial Management Information System for Government of Assam”

In line with the above, the Partial Release of R2 in FinAssam (FMIS) has been scheduled on 28th **January, 2023 (evening 18:00 Hrs)** which is expected to bring out some enhanced features and functionalities in the following modules:

1. Budget Planning and Preparation
2. Budget Allocation and Distribution
3. Administrative Approval, Technical and Financial Sanctions
4. Employee and Payroll Module
5. Bill Creation
6. Debt Management
7. RIDF Loan Processing
8. Helpdesk Management System

Annexure I may be referred to in this regard. However, it may be noted that as part of the scheduled Software Upgrade, all efforts are taken not to have any major impact on the “End User Experience” while using the software for the routine operations. However, considering the scale and enormity of the proposed Upgrade

I/113087/2023

of the Software, the end user may face operational challenges while using the upgraded software of FinAssam. To facilitate ease of operation, necessary end user manuals, are made available directly on the portal itself which comprises of:-

- (a) Module wise User Manuals
- (b) Module wise Training Manuals and
- (c) Module wise Video Help

Also, the Help Desk Team can be contacted directly on the system by raising a support request on the bottom right of the screen. The Help Desk Team can be reached directly on Toll Free Number 1800 – 120 – 6388 or via email (Email: egu.finassam@gmail.com and aspirepmu@gmail.com)

Yours faithfully

Signed by Jayant Narlikar

Date: 27-01-2023 17:14:36

Commissioner & Secretary to the Government of
Assam, Finance Department & Project
Director, ASPIRe, AS-CFMS

Memo No.: E. 166090/365-A

Dated Dispur, the 25th January, 2023

Copy to:

1. PS to the Principal Secretary to the Govt of Assam, Finance Department for kind appraisal of Principal Secretary.
2. To Secretary(LM/DB/IR) to the Government of Assam, Finance Department.
3. Addl Secretary/Joint Secretary/Deputy Secretary/Under Secretary to the Government of Assam, Finance Department.
4. All Directorates under Finance Department
5. All Heads of the Department_____
6. All Sr FA/FA/Sr FAO/FAO for information
7. System Administrator, DoAT and Sr Technical Officer, FMIS for information and necessary action.
8. All Treasury Officers for information
9. System Integrator, FMIS, KRAN to ensure compliance of the directions given from time to time in this regard.
10. PMC, FMIS, Deloitte to monitor the release and post release activities.

Commissioner & Secretary to the Government of
Assam, Finance Department & Project
Director, ASPIRe, AS-CFMS



FinAssam 3.0

Financial Management Information System (FMIS)

A single source of truth for the financials of the State.



FinAssam is the FMIS implementation for Government of Assam which consolidates all the financial information needs of a government into one information database

About the Project: FinAssam 3.0

FinAssam 3.0

Contract No & Date	No. F-21030 (11)/16/20 18-ASPIRe-Finance/17/1 Dated 17/08/2020
Contract Name	FinAssam: Financial Management Information System for Govt of Assam
Project Scope:	Design, Upgrade, develop, implement, Operations and Maintenance of Financial Management Information System for Govt. Of Assam
IFB No:	IN-AS-CFMS-108496-GO-DIR
Purchaser:	AS-CFMS (Assam Society for Comprehensive Financial Management System)
Start Date & Period	24th August 2020, 36 Months
Funding Agency	World Bank

About FMIS

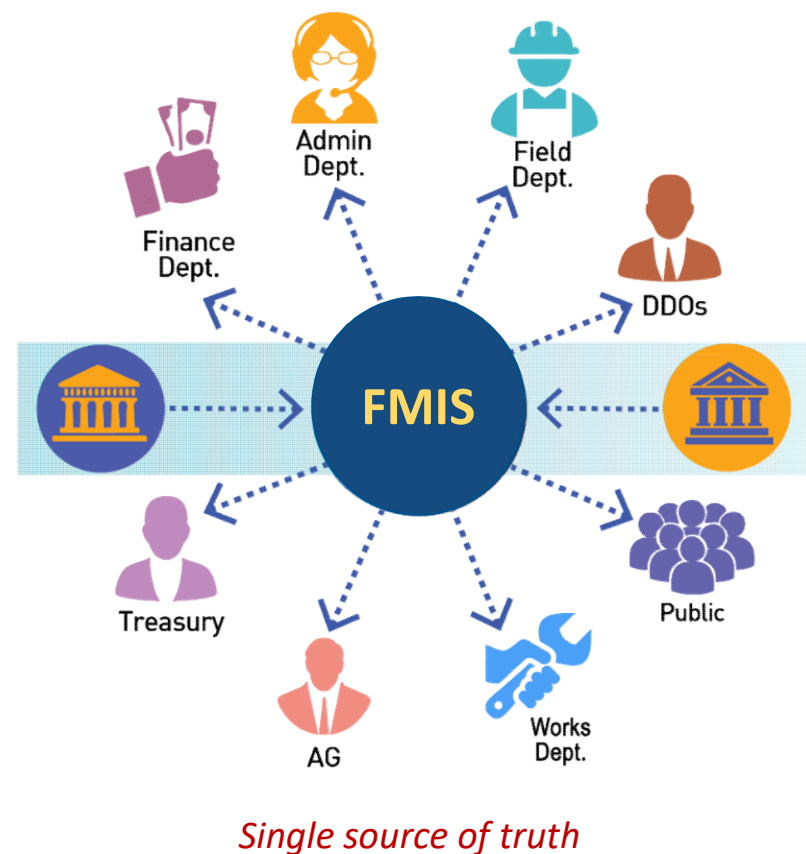
FinAssam 3.0

A Key element of Public Financial Management reform which supports **better governance and decision making**.

Facilitates **consistent recording and reporting of financial information** which enables Government to take macro decisions that affect the State as a whole.

Standardized Financial Monitoring and Reporting System, Consolidates all the financial information needs of a government into one information database.

Enables to **plan, execute, and monitor the budget**, facilitates disclosure of Public Finance information to citizens to improve budget transparency, Govt. accountability and participation.



To Be Key Stakeholders

FinAssam 3.0



**Finance
Department**



**All
Administrative
Departments**



**All Directorates
&
Commissionerate**



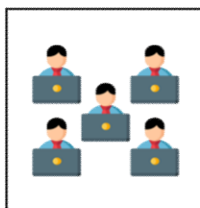
**Accountant
Generals office.**



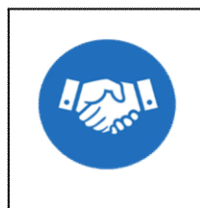
Treasuries



**DDO's/
Divisions**



**All State Govt.
Employees**



**Registered
Vendors**



RBI



**AGENCY
BANKS**



PFMS



e-GRAS



GEM



NSDL



NABARD



**High Court,
Guwahati**



KRAN



FMIS Modules

FinAssam(FMIS) Modules

FinAssam 3.0

Budget Planning
and Preparation

Budget Allocation
and Distribution

Administrative
Approvals,
Technical and
Financial Sanctions

Bill Creation

Expenditure
Processing and
Reporting

Cash Planning and
Management

Receipts
Management

Debt Management

Employee and
Payroll Module

Accounting and
Reconciliation

Asset Registry

Audit

RIDF Loan
Processing

Stock Management

Pension
Management

Helpdesk
Management
System

General
Requirements

Reports Generation

Few Major Changes

(as part of this Partial Release)

For detailed functionalities, you may kindly refer to the User Manuals and Video Help provided within the FinAssam Portal against respective modules

Budget Planning and Preparation

Few Major Changes

- | | |
|---|---------------------------------------|
| 1 | Procurement Planning |
| 2 | Upcoming Schemes |
| 3 | Workflow for Head of account creation |

Administrative Approval, Technical Sanction and Financial Sanctions

Few Major Changes

- | | |
|----------|--|
| 1 | Technical Sanctions for works |
| 2 | Interface with PWD Works System |
| 3 | Special fields for Sanctions related to Asset Maintenance |
| 4 | Project progress tracking |
| 5 | Payment Milestone |

Budget Allocation and Distribution

Few Major Changes	
1	Surrenders of Balance Funds

Bill Creation

Few Major Changes

- | | |
|---|---------------------------------|
| 1 | Advance Bills |
| 2 | Advances/ Deposits |
| 3 | Utilization Certificates |

Employee and Payroll Module

Few Major Changes

1	Revision of Pay (ROP)
2	Grievance Redressal

Helpdesk Management System

Few Major Changes

1	Chat bot facility as part of the helpdesk option.

THANK YOU



Finance Department
Government of Assam

Specifications are subject to change. Trademarks and Trade names other than ours are used here only for purpose of identification. They are acknowledged