



Assam Society for Comprehensive Financial Management System (AS-CFMS)
(A Registered Society under the Finance Department)
F Block, Assam Secretariat, Dispur, Guwahati - 781006 (Assam, India)
(Email: commissionersecyfinance@gmail.com)

No.ASPIRe/ECF/85760/1

Dated: Dispur,March, 2024

ADVISORY

In order to maintain uniformity in the details entered at the time of floating a bid on the Assam Tender portal and for the ease of tracking and monitoring the proper location and source of funds, all procuring entities are hereby advised to adhere to the following format:

For Works tender:

- The tender title should contain: (a) the name of the work (b) the name of the scheme/fund (c) the financial year
- The location field should specify the location where the work activity is to be executed.

For Services tender:

- The tender title should contain: (a) the name of the service (b) the name of the buyer/fund (c) the financial year
- The location field should specify the location where the service is to be delivered.

For Goods tender:

- The tender title should contain: (a) the name of the goods (b) the purpose/ name the scheme (c) the financial year
- The location field should denote the location where the goods are to be delivered.

All Heads of Departments are requested to circulate this advisory to their Subordinate offices, Autonomous bodies, Local bodies, Corporations, PSUs and other relevant procuring entities under their administrative control for observance.

(Jayant Narlikar, IAS)

Commissioner and Secretary to the Government of Assam,

Finance Department & Project Director, AS-CFMS

Memo No.: ASPIRe/ECF/85760/1-A

Dated Dispur,.....March, 2024

Copy to:-

1. All Administrative Department/ Heads of Department, Assam
2. All Addnl. Chief Secretaries/Principal Secretaries/Commissioner & Secretaries/ Secretaries of the Govt. of Assam, Dispur.
3. The Commissioner & Secretary to the Governor of Assam, Kharghuli, Guwahati
4. The Chief Election Officer, Assam, Dispur for information
5. All commissioners of Divisions, Assam
6. The Finance (Estt-B) Department with a request to circulate the same to all Sr. Financial Advisers/ Financial Advisers/ Finance and Account Officers/ Treasury Officers, Assam.
7. The concerned representative of Fin Assam, SPPP and Finance Department websites for necessary uploading on their respective portals.

(Jayant Narlikar, IAS)

Commissioner and Secretary to the Government of Assam,
Finance Department & Project Director, AS-CFMS.