



GOVERNMENT OF ASSAM  
FINANCE DEPARTMENT  
2<sup>nd</sup> FLOOR, F-BLOCK, DISPUR  
GUWAHATI-06

OFFICE MEMORANDUM

For Procurement of items from GeM and Assam Tenders Portal

ECF/No.327632

Dated Dispur January 2024

In supersession of all previous notification related to **e-Procurement** (IT.69/2011/363 dated 15<sup>th</sup> October 2014, FEB(eGU).03/2015/3 dated 17<sup>th</sup> March 2015, FEB(eGU).03/2015/61 dated 5<sup>th</sup> August 2015, FEB(eGU).03/2015/62 dated 23<sup>rd</sup> November 2016, FEB(eGU).03/2015/109 dated 13<sup>th</sup> July 2018, FEB.366/2016/pt/XXV/250 dated 16<sup>th</sup> December 2021, and eCFNo.311119 dated 9<sup>th</sup> May 2023) and **GeM notification** (No.FEB.224/2021/5 dated 28<sup>th</sup> January 2022), the Finance Department hereby directs all the procuring entity specified in **Sub-Section (2) of Section 3 of Assam Public Procurement Act, 2017** to adhere to the following:

**A. For procurement of Goods & Services –**

1. Government e-Marketplace (GeM) is mandatory for all procuring entities for procurement of all Goods & Services that are available in GeM (as per Rule **24(I)(2)(iv) of Assam Public Procurement Rules, 2020**).
2. In the event that specific goods and services are not available in GeM, the procuring entity shall mandatorily procure the same on Assam Tenders Portal (<https://assamtenders.gov.in>) for value above **INR 20 lakh**.
3. Procurement of goods and services valued less than INR 20 lakh may also be procured through Assam Tenders Portal (<https://assamtenders.gov.in>) at the discretion of the procuring entity (if and only if the goods and services are not available in GeM).

However, the following items shall remain exempted from the purview of this amendment:

1. All the "Emergency Procurement" and "Urgent Works" as defined in the Assam Public Procurement Act, 2017 and Assam Public Procurement Rules, 2020.

- II. The procurements in the ten statutory Autonomous Council viz. Moran Autonomous Council, Kamatapur Autonomous Council, Bodo Kachari Welfare Autonomous Council, Matak Autonomous Council, Rabha Hasong Autonomous Council, Mising Autonomous Council, Tiwa Autonomous Council, Deori Autonomous Council, Thengal kachari Autonomous Council and Sonowal Kachari Autonomous Council.
- III. Procurement done through spot purchase and Request for Quotation (RFQ)
- IV. Any items to be notified by the departments with due concurrence of the Finance Department.

**B. For procurement of works:**

1. Works valued above **INR 20 lakh** shall be procured through Assam Tenders Procurement Portal (<https://assamtenders.gov.in>).
2. Works valued less than INR 20 lakh may also be procured through Assam Tenders Portal (<https://assamtenders.gov.in>) at the discretion of the procuring entity.
3. Works valued above INR 50 Lakhs shall be mandatorily procured through Assam Tenders Portal (<https://assamtenders.gov.in>) for the following cases mentioned below:
  - I. All the "Emergency Procurement" and "Urgent Works" as defined in the Assam Public Procurement Act, 2017 and Assam Public Procurement Rules, 2020.
  - II. The procurements in the ten statutory Autonomous Council viz. Moran Autonomous Council, Kamatapur Autonomous Council, Bodo Kachari Welfare Autonomous Council, Matak Autonomous Council, Rabha Hasong Autonomous Council, Mising Autonomous Council, Tiwa Autonomous Council, Deori Autonomous Council, Thengal kachari Autonomous Council and Sonowal Kachari Autonomous Council.

**C. Nodal Officers**

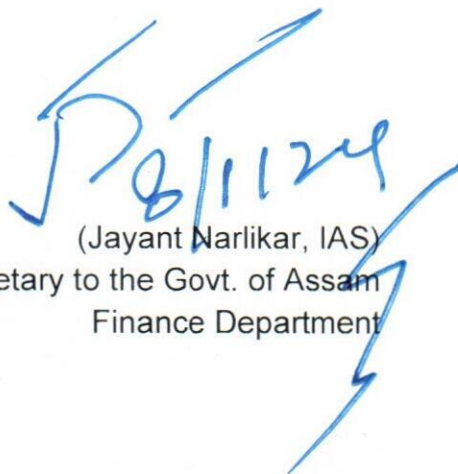
All procuring entities as defined under sub-section (2) of Section 3 of Assam Public Procurement Act, 2017 will nominate one senior officer as Nodal Officer for "GeM and e-Procurement".

The details of such officers, along with their contact details will be forwarded to the Chairperson, State Procurement Facilitation Cell (SPFC).



In case there is an Assam Finance Service (AFS) officer posted in that particular procuring entity, then such officers will be treated as the Nodal Officer for "GeM and e-Procurement" by default. In cases where there are no AFS officers posted, the procuring entity may prefer to have the senior most officer handling accounts as the Nodal Officer.

This shall come into force with immediate effect.

  
(Jayant Narlikar, IAS)

Commissioner & Secretary to the Govt. of Assam  
Finance Department